



PROCEDURE FOR DISPOSAL OF CONTROLLED MEDICATION FROM IRIDIA SITES

When a controlled medication (see list below) is unused and expires on an Iridia site, or is unusable due to container breakage or contamination, the ACP/CCP or physician responsible for that site must dispose of the medication according to the following procedure:

1. The expired amount must be documented on the Controlled Medication Log for your site (see example below).

LORAZEPAM TABS (ATIVAN)							
Date	Patient ID / Explanaton	Paramedic	On Hand	Removed	Added	Remaining	
08/19/2014	Incoming count	Travis Cleave	11			11	
09/09/2014	Outgoing count	Travis Cleave	11			11	
09/09/2014	Incoming count	Gayle Ryon	11			11	
09/30/2014	Outgoing count	Gayle Ryon	11			11	
10/01/2014	Incoming count	Travis Cleave	11			11	
10/21/2014	Outgoing count	Travis Cleave	11			11	
10/22/2014	Incoming count	Elmar Schroer	11			11	
11/12/2014	Outgoing count	Elmar Schroer	11			11	
11/13/2014	Incoming count	Travis Cleave	11			11	
11/18/2014	Expired stock	Travis Cleave	11	11		0	
12/02/2014	Outgoing count	Travis Cleave	0			0	

2. The expired controlled medication must be kept secured until it can be properly disposed of, as in 3, below.
3. Medications are to be disposed of using the disposal kit (cat litter plus disposal bags) provided. A witness is required to observe and sign off on the disposal process.
 - a. A portion of cat litter should be gathered in a disposal bag;
 - b. The medication (liquids and solids) to be disposed of should be emptied into the cat litter, and mixed thoroughly with it;
 - i. If possible, try to split or crush tablets and open caplets;
 - ii. Please dispose of broken ampoules and vials responsibly, preferably into sharps containers.
 - c. Seal the disposal bag and discard into the trash.
4. A hard copy Controlled Medication Disposal Form must be completely filled out and signed by the medic or physician responsible on the Iridia site for the expired stock, and the witnessing party.
5. The completed and signed Controlled Medication Disposal form must be scanned into an electronic format and sent to Iridia Operations via the dl-operations mailing list.

Controlled medications on Iridia sites include:

Morphine	Percocet	Midazolam
Dilaudid	Rocuronium	Ketamine
Fentanyl	Succinylcholine	Demerol
Lorazepam	Haloperidol	
Tylenol #3	Ketorolac	